3.6 Writing Transformation Tasks: 30-minute Pack

about 30 minutes

Total Marks

Name: _____ Date: ____ / ____ / _____

Answer ALL questions.

1 Which sentence is the correct passive version of: 'The workers were painting the hall.'?

- ☐ A) The hall was painted by the workers.
- ☐ B) The hall were being painted by the workers.
- ☐ C) The hall has been painted by the workers.
- ☐ D) The hall was being painted by the workers.

(Total for Question 1 is 1 mark)

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2 Transform each active sentence into the passive voice.

(a) 'The storm damaged the pier.' **(1)**

(b) 'Scientists will publish the results next year.' **(1)**

(c) 'Someone has stolen my bike.' **(1)**

(Total for Question 2 is 3 marks)

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3 Transform each passive sentence into the active voice.

(a) 'The letter was written by Aunt Rose.' **(1)**

(b) 'The window had been broken by the storm.' **(1)**

(Total for Question 3 is 2 marks)

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4 Transform each informal sentence into a consistently formal register, without changing its meaning.

(a) 'The boss reckons we should just chuck the plan and start again.' **(2)**

(b) 'Kids these days don't get how lucky they are.' **(2)**

(Total for Question 4 is 4 marks)

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5 Direct speech: 'I am going to the shop,' said Ben.
A student's attempted reported speech (incorrect): 'Ben said that I am going to the shop.'
Identify the error(s) and write the correct reported speech.

(Total for Question 5 is 2 marks)

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6 Transform each direct question or command into reported speech.

(a) 'Are you coming to the party?' Jo asked Tariq. **(2)**

(b) 'Close the window,' the teacher told Sam. **(2)**

(Total for Question 6 is 4 marks)

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7 Transform each piece of direct speech into reported (indirect) speech.

(a) 'I will finish the project tomorrow,' said Tom. **(2)**

(b) 'We have already left,' the twins explained. **(2)**

(Total for Question 7 is 4 marks)

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8 Transform this informal spoken account into a formal written report suitable for a head teacher. Change the register throughout, and use at least one passive-voice sentence, one example of nominalisation and a range of complex sentence structures. You must keep all the key information from the original account.

'So basically we went to the science museum on the coach and it took forever because there was loads of traffic. When we got there this guy showed us round and he was dead funny, and we did this rocket workshop thing where you build your own rocket and launch it, which was so cool. Then we had lunch in this massive hall and some kids nearly missed the coach back because they were still in the gift shop. Overall everyone reckons it was one of the best trips we've done.'

(8 marks are available for the content and organisation of your report, and 8 marks for the technical accuracy of your transformation.)

(Total for Question 8 is 16 marks)

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Mark scheme · 3.6 Writing Transformation Tasks: 30-minute Pack

Question 1

D) The hall was being painted by the workers. **B1**

Answer: D

Question 2

(a) The pier was damaged by the storm, cao **B1**

(a) Answer: The pier was damaged by the storm.

(b) The results will be published (by scientists) next year, cao; agentless form also accepted **B1**

(b) Answer: The results will be published next year. (Equally accepted with the agent: 'The results will be published by scientists next year.')

(c) My bike has been stolen, cao **B1**

(c) Answer: My bike has been stolen.

Question 3

(a) Aunt Rose wrote the letter, cao **B1**

(a) Answer: Aunt Rose wrote the letter.

(b) The storm had broken the window, cao **B1**

(b) Answer: The storm had broken the window.

Question 4

(a) replaces informal vocabulary ('reckons', 'chuck') with formal equivalents (e.g. 'believes', 'abandoned'), oe **B1**

(a) the rewrite is grammatically correct Standard English and keeps the original meaning, cao **B1**

(a) Answer: The manager believes that the plan should be abandoned and a new one started.

(b) replaces informal vocabulary and the contraction ('Kids', 'don't get') with formal equivalents (e.g. 'Young people', 'do not always appreciate'), oe **B1**

(b) the rewrite is grammatically correct Standard English and keeps the original meaning, cao **B1**

(b) Answer: Young people today do not always appreciate how fortunate they are.

Question 5

identifies that the pronoun and tense were not backshifted: 'I' should become 'he' and 'am going' should become 'was going' **B1**

Ben said that he was going to the shop, cao **B1**

Answer: Ben said that he was going to the shop.

Question 6

(a) introduces the reported question with 'if' or 'whether' and uses statement word order (no inversion, no question mark) **B1**

(a) backshifts the verb ('are coming' becomes 'was coming') and changes the pronoun ('you' becomes 'he'), cao **B1**

(a) Answer: Jo asked Tariq if (whether) he was coming to the party.

(b) uses 'to' plus the infinitive to report the command ('to close') **B1**

(b) keeps the reporting verb and the person told, with no 'that' clause and no 'you', cao **B1**

(b) Answer: The teacher told Sam to close the window.

Question 7

(a) backshifts the modal correctly: 'will' becomes 'would' **B1**

(a) correctly changes the pronoun and time reference: 'I' becomes 'he'; 'tomorrow' becomes 'the next day', cao **B1**

(a) Answer: Tom said that he would finish the project the next day.

(b) backshifts the tense correctly: present perfect 'have left' becomes past perfect 'had left' **B1**

(b) correctly changes the pronoun: 'we' becomes 'they', cao **B1**

(b) Answer: The twins explained that they had already left.

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Question 8

Content and organisation (AO5)

Level 1 Some key information from the original account is retained. Little sense of report format or formal purpose; limited organisation.	**1-2**
Level 2 Most key information is retained. Some attempt at a report format and formal purpose, with some clear organisation.	**3-4**
Level 3 All key information is retained and clearly reordered where needed. Generally well organised, in a form and register appropriate for a head teacher.	**5-6**
Level 4 All key information is retained, precisely selected and effectively reordered. Confidently organised as a formal report, fully appropriate for its audience and purpose.	**7-8**

Technical accuracy (transformation features) (AO6)

Level 1 Limited evidence of register change; informal features remain. One or none of the required features (passive voice, nominalisation, complex sentences) is used accurately.	**1-2**
Level 2 Some successful register change. Two of the three required features are used, with some accuracy.	**3-4**
Level 3 Consistent formal register throughout. All three required features are present and mostly accurate.	**5-6**
Level 4 Consistently accurate, sustained formal register throughout. All three required features are used precisely and effectively, alongside a wide range of accurate sentence forms.	**7-8**

Indicative content:

- Retains all key information: the coach journey to the science museum, a delay caused by heavy traffic, a guide showing pupils round, a rocket-building and launching workshop, lunch in a hall, two pupils nearly missing the return coach because they were in the gift shop, and an overall very positive response from pupils
- Informal features are replaced throughout, e.g. 'dead funny' becomes 'entertaining', 'loads of traffic' becomes 'heavy traffic', 'reckons' becomes 'considered' or 'felt'
- At least one accurate passive-voice sentence, e.g. 'Pupils were shown around the museum by a member of staff' or 'A rocket-building workshop was delivered during the visit'
- At least one accurate example of nominalisation, e.g. 'the delay caused by heavy traffic' or 'the near-miss of two pupils who remained in the gift shop'
- A range of complex sentences using subordination, e.g. 'Although the journey was delayed by heavy traffic, pupils arrived in good time for the workshop.'
- Clear report organisation, such as a brief opening statement of purpose, a paragraph for each stage of the trip, and a concluding overall evaluation

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